

1. <u>Time:</u>

Reference

Transportation committee - Qingpu

Version

v.1

Dec. 12, 2019

Date

Meeting minutes

CT.QP.19-20.1

2.	<u>Present:</u>	 LFS: Ms. Masson-Dellys, COO Ms. Macaux, Director of Primary School Mr. Lanzi, Education Counsellor Ms. Moreau, Staff Representative Ms. Orsa, Staff Representative Ms. Debar, Parents Representative Ms. Zehnder, Parents Representative Mr. Beaurain, Students Representative Mr. Egasse, Students Representative Mr. Fröhlig, Support Services Manager (reporting)
3.	<u>Absents excused:</u>	 Transportation team: Mr. Qu, Bus Manager for Eurocampus Mr. Yan, Site Manager, Donghu Mr. Huang, Site Manager, Donghu Ms. Zhang, Supervisor Team Manager, Donghu LFS: Mr. Péchoux, CEO Mr. Du Fayet De La Tour, Vice Headmaster Ms. Valerio, Parents Representative Mr. Drouin, Parents Representative DSS: Mr. Stöveken, Head of Administration Ms. Kaiser, Parents Representative

Dec. 12, 2019, 9:45am to 11am

Note: exceptionally, this committee was held without DSS.

4. Agenda:

- AGENDA:
 - 1. Who are we working with?
 - 2. Why that choice?
 - 3. Building the network
 - 4. Punctuality statistics and incident report
 - 5. Safety trainings
 - 6. Upcoming
 - 7. Q&A

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LYCÉE FRANÇAIS DE SHANGHAI 上海波風外機人展子文学校	BUS	Reference CT.QP.19-20.1	version v.1	Date Dec. 12, 20	19
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5. <u>Development:</u>

1) Presentation of Donghu and the school transportation service:

WHO ARE WE WORKING WITH?



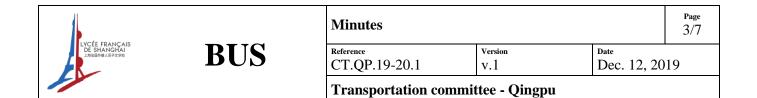
Donghu Bus Company, one of the biggest stateowned companies in China, provides a fleet servicing **47 lines** for the Eurocampus, plus **4 staff lines** on regular trips and school outings, for LFS and DSS.

In addition:

- The partnership with Donghu was renewed for the Qingpu campus.
- Donghu was chosen to run the new Yangpu campus.

OUR JOB IN FIGURES:

Number of passengers carried per day:	Students LFS : 726 + Students DSS : 464 Staff : 350 env. Total : 1540 passengers
Number of lines:	47 regular students lines 4 staff lines
Estimation of daily kilometers run by the fleet	Ca. 2000Km
Number of weekly trips (MonFri) for school, staff and ASC, except outings	922 trips/weeks
Average number of yearly trips, with outings and special trips, incl. evening and weekends	922 weekly trips + ca. 10 outings/weeks x 38 weeks (LFS/DSS) = ca. 35644 trips/year



2) Explanation of the choice of Donghu:

WHY THAT CHOICE?

	Donghu	Competitor A	Competitor B
Ability to deliver the requested service (size and condition of fleet)	Positive Large fleet Buses always under 5 years	Positive Large fleet Buses can be 8 years old	Unable Middle size fleet Buses are ca. 3 years old
Reputation	Good 10 years with Eurocampus (positive feedback) Govnt recommendation	Good Major player with intl schools Good to average feedback in intl schools Negative feedback at DSS Pudong	Average Few references in education No international school
Profile and estimated strength (licensing process)	State-owned enterprise Strong government relationships	Private-owned family company Strong presence on market	Partly private-owned, former army company Claims a special process for licensing
Green effort (electric buses, air filters)	Good Commitment for progressive electric buses during contract Particles air filters as a commitment	Good Large fleet of electric buses No onboard air filters (deems them useless)	Average Smaller fleet of electric buses Can provide onboard portable air filters
Adequation of security equipment and processes	Standard equipment Can provide cameras and monitoring app Emergency processes created with Schools	Standard equipment, no cameras Monitoring app General emergency processes Maintenance feedback negative from DSS PG	Standard equipment Can provide cameras and monitoring t app May need work with Schools to get to standard emergency processes

NEW VEHICLES IN 2019:

- Fleet renewed, to always remain under 5 years old: most of the fleet is either brand new or 1 year old
- Belt alarms getting as a new standard
- Particles filters as a commitment
- New cleaner seats (no fabric anymore)
- Addition of attendants on bigger buses



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- 3) <u>Presentation of the cooperation with DSS:</u>

BUILDING THE NETWORK:

Project: a need for reviewing common rules for LFS and DSS.

The rules to place an assembly point for the bus	Check
SAFETY: Does the Assembly Point meet basic security requirements (no scooter lane to cross, no need to further cross a road , no need to cross many lanes to go the Assembly Point, etc.)?	~
LEGALITY: Is the Assembly Point legal (authorized temporary parking, no yellow lines , right to enter a residence, etc.)?	~
PRACTICALITY: Can the bus fit into the street (no low tree branches in narrow lanes, etc.)?	\checkmark
PRACTICALITY: Is the Assembly Point within the network, and does not imply a major detour or impact on a normal route?	~
TIMING: Does the Assembly Point enable the bus to arrive at school on time on the morning, in the worst weather conditions? Does it enable the bus to arrive on time for the next afternoon rotation, in the worst weather conditions?	~
TIMING: Can the Eurocampus of registration be reached within 70 minutes on the morning, <i>in the worst weather conditions?</i>	~

4) Presentation of the punctuality statistics and incident report:

PUNCTUALITY STATISTICS AND **INCIDENT REPORT:**

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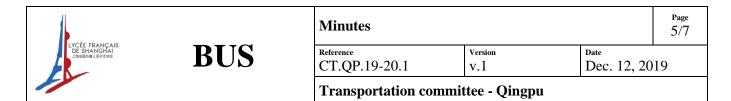
Other

Month	Number of trips	s (morning only)	% of arriva	I on time	
Sep. 2019	74	47	97.99%		
Oct. 2019	70	66	99.0	9%	
Nov. 2019	73	38	99.32%		
Dec. 2019	304		99.32%		
			Source: Transun B	us Monitoring Syste	
	Sep. 2019	Oct. 2019	Nov. 2019	Dec. 2019	
Accidents	0	0	0	0	
Light accidents (scratches)	1 0		1	0	
Technical failures	0	0	0	0	

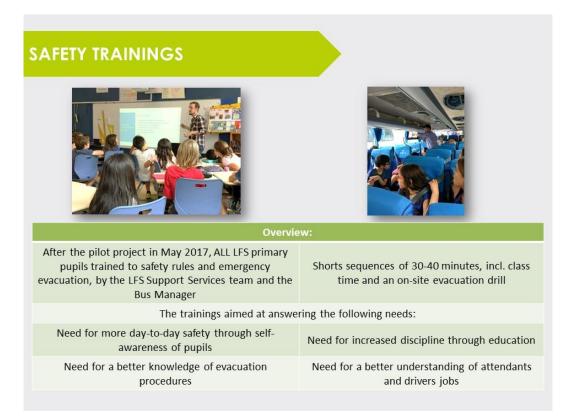
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5) Presentation of the safety trainings:



SAFETY TRAININGS

Who? What?		Status	Next step?
Drivers and attendants	Monthly security training for drivers and bus attendants, Weekly meeting among drivers, case study	Ongoing	Go on and increase performance assessment
LFS students	Safety training with evacuation drill to ALL LFS students	Upcoming	To be done on January

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LYCÉE FRANÇAIS DE SHANGHAI 上市定型分積人品子文学校	BUS	Reference CT.QP.19-20.1	version v.1	Date Dec. 12, 20)19
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6) <u>Presentation of the upcoming actions:</u>

		UPCOMIN	NG:		
		B. Adding	nuous effort to improve the communication with families flexibility: the discharge for getting off alone at: transportation rules to accept at registration		
6.	<u>Q&A:</u>				
a.	Parents repre LFS:	esentatives:	How can we share the information with other parents? There is an address on the school's webpage for the representatives. The Schools will check the options for improving the communication.		
b.	Parents repre LFS:	esentatives:	The 6:45pm bus happened to be very full in the last days. How comes The 6:45pm bus is normally reserved to LFS ASC students only. Some school conferences and events took place in the evenings at school. We will communicate internally to get more information, and make sure the special lines are put in place, whenever there are special occasions.		
c.	c. Parents representatives:		The cleanliness of some buses need to be improved. What can be done? Can we improve some points regarding cleanliness, especially smells an add rubbish bins with lids?		
	LFS:		Yes. We are preparing a more regularized auditing process to improve. This process will be put in place ASAP and presented at the next transportation committee. In the meanwhile, we will also request the supplier to add rubbish bins wit lids.	:h	
d.	Parents repre	esentatives:	Can parents take the students bus?		

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	LFS:	The situat according	no, per regulation. tion needs to be imposed gly with the parents a with the right to take to	t the beginning of	2020.	
e.	Parents representatives: done?	The heat	is usually not right	onboard: too hot	t or too cold. Wha	t can be
	LFS:	It is decid	led that 21°C is the s	tandard for all bus	es.	
f.	Parents representatives: LFS:	This is no to stop. On anothe attendants	thes that some attend of a normal practice. er hand, it is understand s and other passenge that attendants are less	We have formally bood that children n rs. In that respect,	requested the supp nust learn to respec it is expected by th	lier's team et the he parents

7. <u>Next meeting:</u>

The tentative proposed date for the next meeting is: Feb. 20, 2020, at 8:15am